**Midday Supervisor - *Heathcote Primary School, Warwick***

**Salary: Scale B SCP 1 - 2 £17,364 to £17,711 pro-rata
(£2640pa actual salary for hours/weeks worked)**

**Contract: 39 weeks per year, Term Time, Fixed Term**

**Start Date: As soon as possible**

**Closing Date: 9.00am on Friday 28th February**

**Interview Date: Thursday 5th March**

***“Education is for improving lives and for leaving your community and world better than you found it****”*

The Local Governing Body along with the Directors of Community Academies Trust are seeking to appoint a Midday Supervisor. Heathcote Primary School opened in September 2017, and is a new ‘free school’ serving a rich and diverse community, providing an outstanding education, where children thrive in its caring, exciting, and inspirational learning environment.

This role is offered on a part time basis, working 6.15 hours per week during term time

to supervise pupils lunchtime period.

Successful applicants must be able to;

* Supervise and ensure the safety and well-being of pupils during the lunchtime period.
* Work under the general direction of the Senior Midday Supervisor or other designated person
 in charge.
* Demonstrate a positive, resourceful and proactive demeanor.

General Tasks

* Ensure that the personal and individual care and toileting needs of pupils are met.
* Escort pupils to and from dining areas, ensuring information is exchanged with class staff.
* Ensure pupils are in the dining room/area at the appropriate time.
* Help pupils at the counter, including choice of meal.
* Assist with the proper use of cutlery and helping cut food as necessary.
* Feed pupils with severe physical problems, following advice of other professionals.
* Assist pupil when returning used plates, trays, cutlery, beakers, and clearing tables when lunch is completed.
* Develop and support lunchtime activities.

**How do I apply?**

**To apply for this position, please download application details and complete the Application Form and Equal Opportunities Monitoring Forms. Submit the forms by email to** **admin2056@welearn365.com** **by the closing deadline of 9:00am on Friday 28th February. This vacancy is also advertised on Community Academy Trust and Heathcote School websites.**

Community Academies Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks and a willingness to demonstrate commitment to the standards in line with Community Academies Trust vision and values.

If you have any questions or require any further information, please contact the school office on
01926 290330.

Community Academies Trust supports Equal Opportunities Employment.

Community Academies Trust Company Registration No. 07472736