

EAL Policy

This policy was adapted by Headteacher Lara Jeffries and Andy Mitchell. It will be presented in draft version to the full staff compliment for discussion and revision. The final version will be presented to Governors for consideration, approval and adoption.



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Primary School

Date: May 17

Date of review: May 18

English as an Additional Language (EAL) Policy

Introduction

Heathcote Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This policy is a statement of the aims, principles and strategies for the teaching and learning of English as an Additional Language (EAL).

This document was developed through a process of consultation with all relevant staff, and is reviewed annually.

What is EAL?

English as an Additional Language (EAL) includes both English as a second language and English as a foreign language – it is for pupils spending a short time in Britain, and for those who have settled here permanently. EAL is the study of English by students who already speak at least one other language or who come from a home in which a language other than English is used. Learning and communicating in our society is dependent on competence in English.

We are proactive in removing barriers that stand in the way of our E.A.L. pupils learning and success. We do this by meeting our responsibilities to our E.A.L. pupils ensuring they have equal access to the curriculum (and other educational opportunities) and the achievement of their educational potential and by providing our E.A.L. pupils with a safe, welcoming, nurturing environment where they are accepted, valued and encouraged to participate. We promote the principles of fairness and justice for all through the education that we provide in our school ensuring EAL pupils receive opportunities for educational success that equals that of English speaking pupils.

Induction and Welcome to children with EAL.

The school will:

1. Arrange a meeting with parents/carers to gather a range of information e.g. languages used in the home, previous schooling, and exposure to English. Where possible, invite an interpreter to attend if parents/carers do not speak English.
2. Ask parents/carers to bring in any reports, school text and exercise books from the pupil's previous school.
3. Give introductory information to parents/carers about the school including:
 - Information about the English school system
 - A plan of the school
 - An outline of the school day.
 - The homework system and how to support their child at home.

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- Calendar of term dates.
 - Name of person to contact to get information about their child's work and progress and if they have any concerns.
 - Uniform requirements.
 - Lunch arrangements and a sample lunch menu including information of benefits such as free school meals. (All of the above should be as visual as possible and translated if necessary/possible)
4. Update staff who come into regular contact with the child (Teacher, TA, Year group members etc.) any specific information which may support teaching and learning.
 5. Establish a buddy system so that child has a 'go to' child for support.

Induction schedule for new arrival children who are new to English.

1. First day assessment (Casual) – TA to conduct a casual observation of child's first day to help inform EAL team and class teachers of what support is needed. (see Appendix 1)
2. From this casual assessment an 8 week New to English induction programme is to be given to class teacher to use as an intervention tool.
3. After 2 week assessment (Formal): EAL team to conduct Mother Tongue assessments. Report given to class teacher which gives more detailed information on cognitive ability in mother tongue/home language.

From September 2016, schools will need to assess each EAL pupil's "proficiency level" using a new five-point scale (see box below). After the formal assessments have been completed, any new to English child who enters Heathcote will be assessed on this five-point scale and given a proficiency level which will be held on our Management Information System (SIMS)

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EAL pupil proficiency level 5-point scale

Code	Description
A	New to English May use first language for learning and other purposes. May remain completely silent in the classroom. May be copying/repeating some words or phrases. May understand some everyday expressions in English but may have minimal or no literacy in English. Needs a considerable amount of EAL support.
B	Early acquisition May follow day to day social communication in English and participate in learning activities with support. Beginning to use spoken English for social purposes. May understand simple instructions and can follow narrative/accounts with visual support. May have developed some skills in reading and writing. May have become familiar with some subject specific vocabulary. Still needs a significant amount of EAL support to access the curriculum.
C	Developing competence May participate in learning activities with increasing independence. Able to express self orally in English, but structural inaccuracies are still apparent. Literacy will require ongoing support, particularly for understanding text and writing. May be able to follow abstract concepts and more complex written English. Requires ongoing EAL support to access the curriculum fully.
D	Competent Oral English will be developing well, enabling successful engagement in activities across the curriculum. Can read and understand a wide variety of texts. Written English may lack complexity and contain occasional evidence of errors in structure. Needs some support to access subtle nuances of meaning, to refine English usage, and to develop abstract vocabulary. Needs some/occasional EAL support to access complex curriculum material and tasks
E	Fluent Can operate across the curriculum to a level of competence equivalent to that of a pupil who uses English as his/her first language. Operates without EAL support across the curriculum.
N	Not yet assessed

TEACHING AND LEARNING STYLE

In our school, teachers take actions to help children who are learning English as an Additional Language by various means. These include;

Developing their spoken and written English by:

- Ensuring that vocabulary work covers the technical as well as the everyday meaning of key words, metaphors and idioms.
- Explaining how speaking and writing in English are structured for different purposes across a range of subjects.
- Providing a range of reading materials that highlight the different ways in which English is used.
- Ensuring that there are effective opportunities for talking and that talking is used to support writing
- Encouraging children to transfer their knowledge, skills and understanding of one language to another.
- Building on children's experiences of language at home and in the wider community, so that their developing uses of English and other languages support one another.

Ensuring access to the curriculum and to assessment by:

- Using accessible texts and materials that suit children's ages and levels of learning.
- Providing support through ICT, video or audio materials, dictionaries and translators, visual support materials, readers and amanuenses.
- Using the home or first language where appropriate.
- Providing bilingual support to enable children to access the curriculum, learn basic classroom routines and to continue children's language development in their first language.
- Teaching Assistant support which allows children to work in smaller groups and increases opportunities for modelling language structures and for conversations between adults and children.
- Additional support to target groups of children who are operating at a level or more behind that which would be expected for their age/time in school.

Curriculum Access

All children in our school follow the curricular requirements of the Foundation Stage and the National Curriculum. Where possible children receive support from Class teachers, Teaching Assistants and EAL support team within classrooms. However, some withdrawal support for EAL may take place. This support is clearly linked to the National Curriculum and reviewed regularly. The support may be used to address a particular language or learning focus.

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The logo for Heathcote Primary School features a stylized globe icon within the letter 'O' of the word 'HEATHCOTE'. The globe shows a blue and white design, possibly representing a globe or a stylized 'G'.

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These may include:

- Preparation sessions with the pupil before teaching input, for example before a whole class session.
- Sessions following up a whole class or group session to reinforce key language and concepts.
- Small group support from the EAL support team.
- Small group intervention sessions (EAL support team)

In the Foundation Stage we plan opportunities for children to develop their English and we provide support to help them take part in all activities.

The Foundation Stage helps children learning English as an additional language by:

- Building on children's experiences of language at home and in the wider community, so that their developing uses of English and of other languages support one another.
 - Providing a range of opportunities for children to engage in speaking and listening activities in English with peers and adults.
- Providing bilingual support to extend vocabulary.
- Providing a variety of writing in the children's home languages as well as in English.
- Providing opportunities for children to hear their home languages as well as English.

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ROLES AND RESPONSIBILITIES

All staff have a responsibility for supporting and encouraging children to become fluent English speakers and for communicating school expectations for writing, speaking and listening.

All staff have responsibility for:

- Modelling good use of English, in extending sentences and encouraging children to do the same.
- Communicating to children that they are expected to speak clearly and audibly using more than single words as appropriate.
- Communicating to children that they are expected to listen and respond when someone speaks to them.

All teachers have responsibility for:

- Planning work in the context of children's stage of fluency and anticipating opportunities for developing use of English.
- Planning a clearly identified language focus for each lesson which will aid second language acquisition and is made explicit to the pupils.
- Setting targets for improving oracy, speaking and listening and writing.
- Assessing and tracking progress in writing and speaking and listening.

EAL support team have the responsibility for:

- Working with targeted groups to support children's access to the curriculum.
- Translating verbal instructions and explanations when appropriate, to further children's understanding of concepts and tasks.
- Translating to enhance communication between school and parents.
- Developing language learning skills.

The EAL Coordinator is responsible for:

- Coordinating, monitoring and maintaining an overview of the progress and attainment of EAL pupils - Identifying and providing resources which support children learning English as an Additional Language.

Signed:

Dated:

Heathcote Primary School 2017