

27th August 2020

Dear Parents and Carers,

Updated letter for full school reopening Wednesday 2nd September – attendance is mandatory

If you have been on holiday to any of the countries which are now on the quarantine list and are quarantining as a result and will not return next week please let the school office know so we can update our attendance registers.

I hope you are all well. I promised I would re-send my letter from the end of summer with some updates and reminders ready for the children returning next week. We are so looking forward to seeing everyone. The staff have been very busy preparing the school and the building work has come on in leaps and bounds as well. It should be ready by Christmas hopefully. So we have hand sanitizer units around the school, the tables all face forward in Years 2-5 and every child has their own stationery pack and seated area where they can keep all their things. Reception and Year One are set up as Early Years units where children can develop socially, mentally and academically and can access different areas. All children will be regularly washing their hands and taught Catch It, Bin it, Kill it. Face coverings **are not** to be worn in primary school – this guidance is for secondary schools only. Year groups will now be bubbles and have zoned areas for playtime and lunchtime. There will be limited movement around school to avoid contact and windows and doors will be open to allow the flow of fresh air. [You can find lots of information on the school website under our new COVID -19 tab including links for booking a test if you have symptoms.](#) If you have ordered school uniform this should be ready to collect Tuesday afternoon. The school office will text you and arrange for you to pick it up or we may send it home on the Wednesday with your child.

We are ready to go and excited.

School measures to full reopening

- The school day will be strictly timetabled for each class and this **MUST** be adhered to. This will include start times, break times, lunch times and collection times. We will not be holding whole school assemblies, get-togethers such as topic sharing or any large group gatherings for the foreseeable future. This could include Christmas events but we will review nearer the time.
- We will maintain our staggered drop off and pick up times although we have adapted these and have detailed them below. The same rules will continue to apply. Only **ONE ADULT** can accompany children to school and if you need to bring siblings they **MUST** stay with the adult accompanying the family at all times, maintaining 2m social distance. You can wear a mask if you wish to in the queue but children must remove these before entering school. There will be a strict one-way system. Everyone will queue at the centre pedestrian gate (opposite the office) where a member of staff (usually Mr Forrest) will direct you. Do not enter until you are asked to. Please queue on the pavement maintaining distance. Please do not arrive before your drop off or pick up time and move quickly through the queue. Do not gather at the front of the school in groups. We ask that you maintain the social distancing. If you have more than one child you will need to go round again and rejoin any queues for drop off/pick up. PLEASE WAIT IN THE QUEUE AND NOT PUSH PAST. We appreciate your patience. Members of staff will be on hand to help.
- Reception will turn right towards the hall and enter through the hall door at **8.50am**. Adults will continue up the ramp and exit through the gate. Pick up will be at **3.05pm** from the hall door.
- Year One children will turn left and Kingfishers will enter through Year 2 (Foxes) classroom door and Otters through Year 3 door (Hazel) at **8.45am** and adults will continue on and exit

via the bottom pedestrian gate. Pick up will be from the hall door at **3.00pm**. Again exit will be out of the gate at the top of the ramp.

- Years Two, Three, Four and Five turn to the left and enter through their classroom doors at **8.55am**. Adults continue round on our one way system to the bottom pedestrian gate. Any KS2 child who feels confident to walk round to their classroom door by themselves will be allowed to. You can queue with them up to the main gate and drop them there. This will reduce the number of people moving through our one-way system. Pick up will be from their classroom doors at the following times: **Year 2 and Year 3 at 3.15pm. Year 4 and 5 at 3.20pm.**
- School uniform is to be worn and we expect everyone to follow our uniform policy from September. Children should not wear trainers except for PE. On PE days children can come to school in their PE kit to avoid getting changed at school. The class teacher will communicate which days these are next week. Can I please ask that coats are of a dark colour e.g. blue/black
- Children can begin to ride scooters or bikes to school again and park them in our bicycle storage but should not touch others except their own. We want to encourage as many of you as possible to please walk to school. Try to park further away from the school and walk in plus remember to not park in residents driveways etc. We will have a greater number of children and adults around school and want to keep them safe from traffic.
- The children will have their own stationery products in school which will be kept at their desk or in a drawer. They do NOT need a pencil case. Children can bring a small bag to school which will be kept under their desk. We will not be using lockers or cloakrooms for the time being to reduce crowding. They can use the bag to carry their packed lunch, water bottle, reading books and anything else they may need. We will be sending reading books home.
- Handwashing will be a major part of our school day. The children will have access to soap and water and also hand sanitisers. They may bring their own if they wish which they must look after. Each classroom will have their own cleaning materials and resources, tables, door handles etc will be cleaned throughout the day.
- During the school holidays the school has been deep cleaned. Throughout the day areas which are shared such as toilets will be cleaned regularly and touch points e.g. door handles throughout school will be sprayed.
- Visitors into school will be extremely limited. You will still **NOT** be able to go to the school office. If you wish to contact the school please do so via email or telephone. Or use the Me2You form which teachers will send home on Wednesday and can be put in bags each day. Of course a smile and hello is lovely.
- Educaterers will be resuming hot meals; menus have been shared. The children will be on a rota system and will be expected to remain at their lunch table. The lunch hall will be cleaned down between each setting. Fruit for Reception and Key Stage One will restart. Key stage 2 children should bring a piece of fruit or healthy snack with them if they want. Please only put water in water bottles.
- The government guidance is clear that the wearing of PPE by staff and children every day is not required unless first aid is being administered. We have an isolation room in school for any child or adult that displays symptoms during the school day. PPE is worn by members of staff dealing with a suspected case. We will telephone any parent immediately and expect you to take your child home, book a test and engage with NHS Test and Trace.
- Should any child need to isolate at home or if any year group closes due to a positive case then there will be learning available through e-schools which matches the school curriculum and we expect you to engage with this. We will ensure you receive full support should it be required.
- We will be following a broad and balanced curriculum which follows all areas of The National Curriculum. It will also involve a recovery curriculum which is all about building relationships with each other, mental health needs and hygiene. For the first 2 weeks of term the whole

school will be following the same key text and producing learning around the Oliver Jeffers book 'Here we are'.

- We are currently updating our behavior policy. We are very much about a positive approach and expect all children to follow our one school rule of RESPECT. All behavior is a form of communication. We will be sharing The Colour Monster book with the children which talks about different feelings and using this to support children in sharing why their mood might change. We will keep sharing updates on this with you. Our policy has also been updated around COVID-19 and hygiene. Any child who deliberately coughs, sneezes, spits or touches a child will follow a range of sanctions. We are promoting 'Catch it, bin it, kill it' and expect everyone to follow this and understand the importance of hygiene and staying safe and well. Please talk to your child about this in readiness for starting school.
- Whilst children will not move between classes, adults can so long as they wash their hands first and maintain a social distance. This will allow us to operate interventions, specialist lessons such as music and other visitors. We will also be resuming school trips and I know some of the year groups have some great trips planned this term.
- Warwickshire music will not be doing face to face lesson for the first half of Autumn term. We will be resuming some after school clubs and further information will come out next week. Mrs Abernethy is finalizing bookings with providers such as Onside. Polkadot will be resuming their service and have communicated this to those parents who use them.
- Please follow the link [gov.uk/backtoschool](https://www.gov.uk/backtoschool) for further information or support.

Please be aware that should there be a local outbreak we may be required to immediately close and so our e-schools facility will be ready for you and we will then return to only staying open for keyworker children only until we are told to re-open.

Please be re-assured we are doing everything we can in line with government guidance to keep children, staff and parents safe. We will continue to communicate with you as and when is necessary and look forward to our community being back together again next week.

Kind regards,



Mrs G Humphriss Executive Head Teacher.